

APPENDIX E

CHIEF EXECUTIVE & ORGANISATIONAL DEVELOPMENT TEAM MONTHLY BUDGET CONTROL REPORT

MEETING DATE:

23RD OCTOBER 2013

Purpose

To provide the Chief Officer Finance

- the robustness of budget control and monitoring within the Chief Executive and Organisational development team
- to highlight key risks within the service
- to identify any mitigation which can be achieved to reduce the impact on the overall Council budget for 2013/14.

Key Messages

- The directorate currently reports an underspend of £83k, no change from the position reported in August 2013.

1.1 Current Status – Revenue Budget

The current revenue budget position based on the results to the end of September 2013 are summarised in the table below:

Service	Budget Expend £000	Budget (Income) £000	Net Budget £000	Net Forecast Outturn £000	Projected Under / (Over) spend £000
ICT	5,402	(495)	4,907	4,882	25
Human Resources	1,437	(132)	1,305	1,305	
Communication & Web	622	(80)	542	542	
Management & Support	355		355	355	
Organisational Development Team	7,816	(707)	7,109	7,084	25
Chief Executive	380	0	380	322	58
Chief Executive & ODT	8,196	(707)	7,489	7,406	83

1.2 Savings Plans – Summary

The total savings for this area total £2.5m made up of the original savings plus additional savings recently identified, as part of the Chief Executive Review.

1.3 Savings Schemes – RED status

All saving are delivered or anticipated excluding £160k. This relates to the changes in the agreed

Employment Reward Proposals from 3 days unpaid leave to 2. This is a Council wide savings target and will not be achieved.

1.4 Other Risks & Opportunities

The Directorate budget has reduced by £107k since last reported. The virements are:

Virements	£000
Disaggregation of Information Governance & Research budget	(41)
One off funding for Customer Services Compensation	(28)
Transfer of savings target to Communications	(18)
Transfer of Performance post to Children;s Well-being)	(20)
TOTAL	(107)

Whilst a reduced service level agreement for 2013/14 has been agreed with Hoople in relation to training and is expected to deliver a one off saving of £100k, the impact of this variation is currently being assessed to evaluate any related pressures.